


**Skimming and scanning worksheets**

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# Skimming and scanning worksheets

## SKIMMING

Skimming is a reading technique that can help you:

- **read more** \_\_\_\_\_ and whether you should read it in more detail
- **decide if** the text is \_\_\_\_\_ in the text.

You can use the skimming technique when you want to identify the \_\_\_\_\_ in the text.

How is skimming different than scanning?

The term skimming is often confused with \_\_\_\_\_

- You want a text to obtain the \_\_\_\_\_ the general content of a piece of writing. This can help you decide whether to read it more slowly and in more detail.

## SCANNING

- You want a text to find more \_\_\_\_\_ information. For example, to find a particular number in a telephone directory.

How do you skim read?

1. Don't read the whole text word for word! You should use as many clues as possible to give you some background information.
2. There might be pictures or images related to the text, or an eye-catching title.
3. Let your eyes sweep over the surface of the text and look out for **key words** while thinking about any clues you've found about the subject.

**TIPS**

- Read the title and subtitles to find out what the text is about.
- Look at the illustrations to give you more information.
- Read the first and last sentences of each paragraph.
- Don't read every word or every sentence. Let your eyes sweep over the text and look out for **key words**.
- Continue to think about the meaning of the text.

KEY SUMMARY OF THE BEST TIPS FOR SKIMMING from the text above: (use your own)

1. \_\_\_\_\_
2. \_\_\_\_\_
3. \_\_\_\_\_

### Skimming and Scanning: Space Facts

Skimming and scanning are useful skills in many situations. They help you find information quickly and efficiently. Skimming is used to get a general idea of a text, while scanning is used to find specific information.

**Skimming:** You use skimming to get a general idea of a text. You look at the title, subtitles, and first and last sentences of each paragraph. You also look at any pictures or illustrations.

**Scanning:** You use scanning to find specific information. You look for key words or phrases in a text. You don't read every word or sentence. You just look for the information you need.

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### Skimming and scanning

When you're reading you don't have to read everything. Sometimes you need to be able to read a text very quickly.

For example, to look up the word 'volcano' in the dictionary you wouldn't start at the letter A and read every word. The best way is to look at the letter V and then find the word you want.

This is called skimming through the dictionary. Skimming is a type of fast reading. You are looking for specific information.

Skimming is another type of fast reading. You might use skimming to see through a text quickly to get the general idea. Or, if you want to know what's going on in the news, you might scan through a newspaper or a news website. This wouldn't have much detail but you would find out the main points.

Skimming and scanning are both quick reading techniques but they have different purposes.

You might use skimming to:

- look up a word in a dictionary or index.
- find an address in a phone number or a directory.
- check what time your programme is on television.
- look up details of a train or bus service.
- Can you give another example of when reading?

You might use scanning to:

- see what's in the news or a book or all a website.
- browse through a book to see if you want to read it.
- look through the newspaper quickly to see what's in the evening.
- Can you give another example of when reading?

Why do you think skimming and scanning could be useful for ESOL students?

### Foxes – Skimming and Scanning Task

Foxes are part of the dog family. They can live for up to 14 years. Foxes are quite small. Most foxes weigh only 6 to 8 pounds. They are just a little bit bigger than a cat.

Foxes have long, bushy tails and narrow faces. They have small tummies so they eat many small meals every day. They eat just about anything. Their large triangular ears help them to listen out for all the rodents. This means that they are really good at hunting mice, rabbits and squirrels. Foxes sometimes catch mice just to play with them, rather than eating them. When they become bored, they let the mouse go! They also eat birds, bugs and lizards. If they live near people, they might eat dog food or fruits and berries from your garden. Sometimes,

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By: Jennifer Vanbaren Updated on September 26, 2017 Environmental scan is a process used in strategic planning that assists companies in risk management. The environmental scan involves considering all the factors in the business climate that influence the commercial operations of a company. The environmental scan includes scanning internally and externally. External factors include economy, demograph, government actions and marketing trends. The internal factors include staff, company structure, skills and infrastructure. Scans are held to collect information used to make strategic business plans. When performing an exploration, companies can evaluate the environmental risks involved when executing their plans. The findings of these Scans allow companies to take wise trade decisions regarding future operations. The findings of an environmental exploration are summarized in the form of an analysis of strengths, weaknesses, opportunities and threats (SWOT). This analysis offers a good basis for problems that the company should investigate more. Companies take this information and use it to make decisions. The company seeks ways to convert weaknesses into strengths and threats on opportunities. Urologia An exploration of the child is an immerse test that looks at your kids. Your medical care provider can also see what blood flows as well. An exploration of the rise is a type of test of nuclear images. This means that a small amount of radioactive matter is used during exploration. The radioactive matter (radioactive plotter) is absorbed by normal renal tissue. The radioactive tracer sends the gamma rays. These are collected by the scanner to take a picture of their kidneys. The areas of the rods where the radioactive tracer collects in higher They are called "hot spots". The areas that do not absorb the plotter and appear less bright in the scanning image are known as "FRIOS points". Why could a kidney scan needed? An exploration can be exploited in several different ways to help. help. In kidney problems. All these analyzes are used a radioactive tracer. You may have a renal gammagraphy if your medical professional believes that you can have abnormal renal function or may need surgery for a kidney problem. Your medical professional can use exploration to see what the blood flows to the kidneys. You may have this if your doctor believes you have a blockage or narrowing of blood vessels. This exploration can also be used to diagnose: the amount of running of kidney disease Blood flow to the rigue Nearing of renal arteries Rejection of a transplanted childhood Your medical may have other reasons for recommending A kidney gammagraphy. What are the risks of a kidney gammagance? The risk of the radioactive plotter is very low. The amount used in the test is very small. You can feel a slight discomfort when the marker is injected. The allergic reactions to the tracer are rare, but they can happen. Lying at the scanning table during the procedure can cause some discomfort or pain for certain people. Tell your doctor if: you have allergies or sensitivity to medicines, contrast dyes, or to the latex. It is pregnant or believe that it may be pregnant. Exploration may not be safe for the fetus. In breastfeeding period. The plotter can contaminate breast milk. You may have other risks that are unique for you. Make sure you consult all your doubts with your doctor before the procedure. Certain things can make a shortage scan less accurate. These include: having a radioactive tracer in the body of another recent one having a barium nuclear medicine examination in the digestive tract of a recent water pills to take barium tests (diuréticas), or heart or arterial pressure. Talk to your doctor about these. After an intravenous piedregraphy test performs within 24 of a kidney gammagne, how do I prepare for a kidney gammagne? Your doctor will explain the procedure for you. Ask any questions you have about the procedure. You can ask you to sign a one Form that gives permission to do the procedure. Read the form carefully and ask questions if something is not clear. Usually, it is not necessary to stop eating or drinking before the test. Usually you will not need medications to help you relax (sedación). You may be asked to drink several water glasses before exploration. Give your provider if it is allergic or sensitive to the latex, medications, contrast dyes or iodine. Tell your provider if you are pregnant or believe that you may be pregnant. Give your provider if you are taking medication for high blood pressure. You may have to stop this medication before exploration. Follow any other instructions that your provider gave you to prepare. What happens during a childish analysis? It is possible that you have a kidney scan as an outpatient or as part of your stay in a hospital. The way in which the test is carried out can vary according to their condition and the practices of their medical care provider. In general, an exploration of the risk is followed by this process: you will be asked to eliminate any jewelry or other objects that may be filed on the path of exploration. You will be asked to eliminate clothes. You will be given a dress to use. An intravenous line (IV) will start in your hand or arm so you can receive the radioactive plotter. The plotter will be injected into his vein. The tracer will be allowed to pick up in its rigids for a short time. You may be asked to lie down or feel in a vertical position on a scanning table. He will have to remain still during exploration. If it moves, it can affect the quality of exploration. For a structural rod exploration, it must be done for all the test. The scanner will be placed on the rod's area. The technologist will take a series of images until he or she can see the kidneys. Depending on the type of scanned scan, the medical care provider can give you a Diurérica or a different blood pressure medication to take. When exploration is performed, line IV will be deleted. The analysis of the rise is not painful. But it can have some discomfort or pain of Even during the test, or the insertion of the IV. The technologist will use all possible comfort measures and will scan the most quick as possible to minimize any discomfort or pain. What happens after an exploration of the rise? He must move slowly when he gets up from the scanner table to avoid dizziness or dizziness. You can tell you to drink many liquids and empty your bladder often for approximately 24 hours after exploration. This will help eliminate the radioactive tracer of your body. The medical staff will review the IV site for any redness or swelling sign. Give your medical care provider if you see any pain, redness or swelling on site IV after going home. These can be signs of infection or other type of reaction. You can return to your diet and usual activities, unless your medical care provider tells you otherwise. Your medical care provider can give you other instructions, depending on your situation. First steps Before accepting the test or procedure, be sure to know: the name of the test or procedure, the reason why you are having the test or the procedure that you are expecting and what the risks and benefits of The test or procedure that the possible side effects or complications are when it should have the test or the procedure that will do the test or the procedure and how are that person's qualifications, what would happen if I did not have the Test or procedure No alternative test or procedures for thinking when and how will the results that call after the test or procedure if you have questions or problems. How much will you have to pay for the proof or procedure?

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